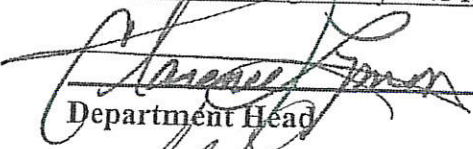


Name: Johnny Stone Ext. 7642
 Person responsible for routing

**CHECK SHEET TO BE USED FOR
 CLEARING ORDINANCES, MOTIONS, AND RESOLUTIONS
 BEFORE SUBMISSION TO COUNCIL CLERK**

The originating agency shall attach a copy of each proposed ordinance, motion, or resolution to the check sheet for processing in the sequence indicated after preparing a synopsis. The detailed memorandum of explanation shall also be attached to this check sheet.

SYNOPSIS OF THE DOCUMENT: An ordinance to amend and reordain Section 2-1103 of the City Code, increasing notary fees for 2021.

1. 
 Department Head
2. _____
 Chief Administrative Officer
3. Jonathan Harris 10/22/2020
 Department of Law
4. M. Zyl Russell
 Executive Assistant for Intergovernmental Relations
5. _____
 Initials of the Sponsoring Council Member

COUNCIL ACTION

Council Members Present: _____

Absent: _____

AMENDMENTS:

FINAL ADOPTION:

_____	<u>MOVED:</u>
_____	<u>2nd:</u>
_____	<u>YEAS:</u>
_____	<u>NAYS:</u>
_____	<u>ABSENT:</u>
_____	<u>RECUSED:</u>

6. _____
 Reviewed by the Chief Administrative Officer after adoption by the City Council and prior to the Mayor's signature.

ORDINANCE

CITY OF NEW ORLEANS

CITY HALL: October 26, 2020

CALENDAR NO. 33,163

NO. _____ MAYOR COUNCIL SERIES

BY: COUNCILMEMBER BROSSETT (BY REQUEST)

AN ORDINANCE to amend and reordain Section 2-1103 of the City Code, increasing fees for notarial services and related matters; and otherwise to provide with respect thereto.

SECTION 1. THE COUNCIL OF THE CITY OF NEW ORLEANS HEREBY ORDAINS, That Section 2-1103 of the City Code is hereby amended and reordained to read as follows:

“Section 2-1103 Fees for Services.

Except as otherwise provided, the fees enumerated in this section shall be charged according to a schedule proposed annually by the Chief Administrative Officer and approved by the City Council in accordance with the method set forth in 2-1101 above, provided that until a proposed schedule is approved by the City Council, the schedule of fees previously shall remain in effect.

(a) Department of Law; notarial fees.

Notarial work for all City contracts, requiring to be notarized:

Contract value under \$1,000	\$	192.00
\$1,000.00 to \$49,999.99	\$	357.00
\$50,000.00 to \$499,999.99	\$	907.00
\$500,000.00 to \$999,999.99	\$	1,945.00

16 \$1,000,000.00 to \$5,000,000.00 or over \$ 3,891.00

17 In addition to the above fees, the contractor shall pay the actual costs of recording all acts
18 and photocopying at the rate of 50 cents per page. All affidavits of acceptance or
19 substantial completion are \$70.00 plus actual recordation costs.”

ADOPTED BY THE COUNCIL OF THE CITY OF NEW ORLEANS _____

PRESIDENT OF THE COUNCIL

DELIVERED TO THE MAYOR ON _____

APPROVED:
DISAPPROVED: _____

MAYOR

RETURNED BY THE MAYOR ON _____ **AT** _____

CLERK OF COUNCIL

ROLL CALL VOTE:

YEAS:

NAYS:

ABSENT:

RECUSED:

CITY OF NEW ORLEANS
FISCAL NOTE/IMPACT STATEMENT
CHIEF ADMINISTRATIVE OFFICE

ORDINANCE (X)
NO. 33,163

RESOLUTION ()
NO.

MOTION ()
NO.

DEPARTMENTS: Law

PURPOSE OF LEGISLATION:

This Ordinance amends Section 2-1103 Of the City Code, increasing fees by 3% as of 06/30/20, for notarial services for City contracts.

SOURCE/AMOUNT OF REVENUE TO BE GAINED (LOST):

Less than \$1,000

BASIS FOR REVENUE ESTIMATE:

Current collections

EXPENDITURE REQUIREMENTS (SAVINGS) BY SPECIFIC CATEGORIES AND AMOUNTS:

EXPLANATION: (Include detailed description of items/services to be purchased and/or reduced, including positions added or deleted and/or Impact and Implications of Proposed Legislation.)

This Ordinance amends Section 2-1103 Of the City Code, increasing fees by 3% as of 06/30/20, for notarial services for City contracts. The increase shall be equal to the net percentage change in the CPI or 3 percent, whichever is greater.

Johnny Stone X88642
CONTACT PERSON/PHONE:

Budget Analyst
SIGNATURE/TITLE:

Chief Administrative Office
DEPARTMENT/AGENCY

REVIEWED BY:

DATE: October 26, 2020

CHIEF ADMINISTRATIVE OFFICE



LEGISLATIVE SUMMARY

TO ACCOMPANY ORDINANCES

BEFORE SUBMISSION TO CLERK OF COUNCIL

Requesting Department or Agency: CAO

Name of Contact Person: Johnny Stone

Telephone Number: (504) 658-7642

Email Address: jmstone@nola.gov

Initials of Sponsoring Councilmember(s): _____

DETAILED SYNOPSIS OF THE ORDINANCE

Please generally describe the purpose, intent, and effect of the proposed ordinance.

Ordinance amends Section 2-1103 of the City Code, increasing fees by 3% as of 6/30/2020, for notarial

services for City contracts. As stipulated by the City Code, the increase shall be equal to the net

percentages change in the CPI or 3%, whichever is greater.



LEGISLATIVE SUMMARY

If the Ordinance is to effectuate a contract, CEA, or other similar agreement (hereafter contract), please provide the following additional information.



If this section is not applicable, please check this box.

The parties involved:

The obligations, expectations, and deliverables of the parties involved:

Any fiscal implications for the City with the contract:

The public purpose and need for the contract:

The duration of the contract:



LEGISLATIVE SUMMARY

If the Ordinance is to effectuate an amendment to the Codes of the City of New Orleans, please provide the following additional information.

☐

If this section is not applicable, please check this box.

The existing provision(s) of the Code being proposed for amendment:

Section 2-1103

The general content/requirements of the existing Code provision:

Sets fees for notarial work for all city contracts for: (a) those valued under \$1,000; (b) \$1,000-\$49,999; (c) \$50,000-\$499,999.99; (d) \$500,000-\$999,999.99; and (e) \$1,000,000-\$5,000,000 or over.

How the proposed ordinance will alter the existing Code provision(s):

Increase fees for contract type by: (a) \$6; (b) \$10; (c) \$26; (d) \$57; and (e) \$113

Why these changes are needed:

Rates are to be changed to be equal to the net percentage change in the CPI or 3%, whichever is greater.

REQUESTED ADOPTION DATE: _____

Reference: Council Rule 41 & City Code Section 2-813